

**Due Quarterly**

March 31 \_\_\_\_\_ June 30 \_\_\_\_\_ September 30 \_\_\_\_\_ December 31 \_\_\_\_\_

AREA: \_\_\_\_\_ BANK: \_\_\_\_\_ ACCOUNT # \_\_\_\_\_

# FINANCE REPORT FOR AREAS

## Girl Scouts of Peninsula Waters, Inc.

**INCOME:**

<b>Date</b>	<b>Description:</b>	
_____	From Council	\$ _____
_____	Leader's Day	\$ _____
_____	Summer Fun Days	\$ _____
_____	Other Events	\$ _____
_____	Donations	\$ _____
_____	Fundraising	\$ _____
_____	Other	\$ _____
<b>Describe</b>	_____	
_____	Other	\$ _____
<b>Describe</b>	_____	
_____	Other	\$ _____
<b>Describe</b>	_____	
TOTAL INCOME:		_____

**EXPENSE:**

<b>Date</b>	<b>Description</b>	
_____	Summer Fun Days	\$ _____
_____	Other Events	\$ _____
_____	Postage	\$ _____
_____	Phone	\$ _____
_____	Mileage	\$ _____
_____	Reccognitions	\$ _____
_____	To Council	\$ _____
<b>Describe</b>	_____	
_____	other	\$ _____
<b>Describe</b>	_____	
_____	other	\$ _____
<b>Describe</b>	_____	
TOTAL EXPENSES:		_____

***Beginning balance plus total income minus expenses equals ending balance***

BEGINNING BALANCE	_____
+ TOTAL INCOME	_____
= SUBTOTAL	_____
- TOTAL EXPENSES	_____
= ENDING BALANCE	_____

\_\_\_\_\_  
*Signature - prepared by:*

\_\_\_\_\_  
*Position*

\_\_\_\_\_  
*Date*